

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY -JUNE 27, 2019**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

|                       |                          |
|-----------------------|--------------------------|
| Mayor Paul Hassler    |                          |
| Alderman Gary Smith   | Aldерwoman Susan Johnson |
| Alderman Mike Jokerst | Alderman Bryant Wolfin   |
| Alderman Jimmie Jones | Alderman Mike Raney      |
| Alderman Joe Prince   |                          |

**Absent:** Alderman Bob Donovan

**APPROVAL OF AGENDA.** A motion by Alderman Jones, second by Alderman Smith to approve the agenda as presented. Motion carried 7-0-1 with Alderman Donovan absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.**

Jeanette Woods, Administrator at Riverview at the Park, 1100 Progress Parkway addressed permission to set off fireworks inside the City Limits for their annual July 4<sup>th</sup> party for their residents and families on Tuesday, July 2, 2019. Mayor Hassler reported that he did ask the county as well since the property that they want to set off too is close to the water park and community center and they did not have any issues with it. A motion by Alderman Prince, second by Alderman Jones to allow the fireworks to be set off. Motion carried 7-0-1 with Alderman Donovan absent.

**CITY ADMINISTRATORS REPORT.** (See Attached)

**STAFF REPORTS.**

Eric Bennett, Police Chief  
Steve Wilson, Local Manager Alliance Water Resources  
Sandra Cabot, Tourism Director

**COMMITTEE REPORTS.** Alderman Bryant reported on the Community Access meeting that was held and that they are still looking for volunteers to video tape events in the area.

**PUBLIC COMMENTS.**

Cindy Munoz, addressed the Mayor and Board of Aldermen concerning her mother (Ann Fallert) rental properties. She was asking that the Board reconsider the ordinance that makes the landlord responsible for the water if their tenant does not pay the final water/sewer bill.

Chip Marzucio addressed the Mayor and Board of Alderman concerning the negative comments that were made at the last meeting concerning the UTV poker run that was held as a fundraiser during the spring for Down Syndrome event.

Rachel Allen, 399 Washington Street, addressed the Mayor and Board of Aldermen concerning the proposed bill on the agenda limiting the number of vehicles allowed at a residence.

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - June 13, 2019
2. Minutes - Board of Aldermen - Closed Session - June 13, 2019
3. Approval of temporary liquor license for American Legion Riders for Jour de Fete, August 10 & 11, 2019 at the Moses Austin Property.
4. Approval of Street Closure request for the Art Guild for Saturday, July 27, 2019 for the Chalk Art Festival.
5. Treasurers Report - May 2019

A motion by Alderman Prince, second by Alderman Smith to approve the consent agenda with the removal of the closed session minutes which were not available. Motion carried 7-0-1 with Alderman Donovan absent.

**OLD BUSINESS**

**BILL NO. 4290. AN ORDINANCE APPROVING A BID PROPOSAL FROM SENTINEL EMERGENCY SOLUTIONS, ARNOLD, MISSOURI FOR THE PURCHASE OF FOUR (4) TURN OUT GEAR IN AN AMOUNT NOT TO EXCEED \$8,641.90. 2<sup>ND</sup> READING.** A motion by Alderman Prince, second by Alderman Smith, Bill No. 4290 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Absent: Alderman Bob Donovan Motion carried 7-0-1. Thereupon Bill No. 4290 was declared Ordinance No. 4220 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4291. AN ORDINANCE APPROVING A BID PROPOSAL FROM SENTINEL EMERGENCY SOLUTIONS, ARNOLD, MISSOURI FOR THE PURCHASE OF FOUR (4) MSA ALTAIR 5 GAS MONITORS IN AN AMOUNT NOT TO EXCEED \$7,147.20 AND AMENDING THE RURAL FIRE FUND BUDGET #060. 2<sup>ND</sup> READING.** A motion by Alderman Prince, second by Alderman Jones, Bill No. 4291 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Absent: Alderman Bob Donovan Motion carried 7-0-1. Thereupon Bill No. 4291 was declared Ordinance No. 4221 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4292. AN ORDINANCE APPROVING A BID PROPOSAL FROM HOFFCOMP, CAMDENTON, MISSOURI FOR THE PURCHASE OF ONE (1) RES-Q-JACK #RJ3-4PTX, 4 POINT DELUXE KIT IN AN AMOUNT NOT TO EXCEED \$6,877.00 AND AMENDING THE RURAL FIRE FUND BUDGET #060. 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Jones, Bill No. 4292 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None

Absent: Alderman Bob Donovan Motion carried 7-0-1. Thereupon Bill No. 4292 was declared Ordinance No. 4222 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4293. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE APPROVAL OF A PROPOSAL/CONTRACT WITH MOORE FENCE FOR THE INSTALLATION OF FENCE AT THE WATER TOWER LOCATED ON PROGRESS PARKWAY IN AN AMOUNT NOT TO EXCEED TWELVE THOUSAND FIVE HUNDRED DOLLARS (\$12,500.00). 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Prince, Bill No. 4293 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Absent: Alderman Bob Donovan Motion carried 7-0-1. Thereupon Bill No. 4293 was declared Ordinance No. 4223 signed by the Mayor and attested by the City Clerk.

#### **NEW BUSINESS**

**BILL NO. 4294. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 405: ZONING REGULATIONS; ARTICLE V: SUPPLEMENTARY AND SPECIAL USES AND REGULATIONS AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4294 was placed on its first reading, read by title only, considered and passed by an 5-2-1 vote of the Board of Aldermen with Alderman Prince and Alderman Wolfin casting the No votes and Alderman Donovan absent.


#### **OTHER BUSINESS.**

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** Mayor Hassler reported that before January, 2020 he hopes to revisit amending the UTV Ordinance to possibly have the renewals a 2 year permit for the individuals.

**EXECUTIVE/CLOSED SESSION.** A motion by Alderman Jones, second by Alderman Smith to enter into an Executive Closed Session to discuss litigation matters as authorized by Section 610.021(1), RSMO. Motion carried 7-0-1 with the following roll call vote: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Absent: Alderman Bob Donovan 7:41 p.m.

**ADJOURNMENT.** Mayor Hassler adjourned the meeting at 8:04 p.m.

*Respectfully submitted by,*

  
Pam Meyer  
City Clerk

## CITY ADMINISTRATOR'S REPORT

### BOARD OF ALDERMEN

June 27, 2019

- Chadwell Lane bids were open on June 19
- Piva Group notified me that they will sign the agreement and will begin making payments under the revised agreement in July.
- Attended Community Services Forum meeting.
- Participated in mediation regarding McAtee law suit.
- Attended Community Television meeting.
- Reviewed Cochran Contract on Chadwell Lane.
- Awaiting correspondence from County regarding court transfer and collection of special tax bills
- Communicated with two interested parties regarding purchasing property on Progress Parkway.
- Notified the USACOE to close out the levy project.
- Ordered survey for retaining wall problem at 199 N. Fifth St. (Washington and 5<sup>th</sup>).
- Overlay projects discussion

Cedar Lane Mtce  
4<sup>th</sup> St. (State to Washington)  
Seraphim St.  
Third - Merchant to Jefferson



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: May, 2019

### Calls for Service:

\*SGPD responded to 409 calls for service in May.

| Incident Type                                 | Count |
|---|-------|
| WARRANT CONFIRMATION                          | 1     |
| VEHICLE FIRE                                  | 1     |
| VANDALISM                                     | 3     |
| UNKNOWN PROBLEM                               | 2     |
| UNCONSCIOUS                                   | 6     |
| TRY TO CONTACT                                | 4     |
| TRESPASSING                                   | 5     |
| THREATS                                       | 4     |
| THEFT   | 6     |
| SUSPICIOUS ACT                                | 32    |
| STROKE(CVA)                                   | 1     |
| SICK PERSON                                   | 1     |
| ROAD HAZARD                                   | 3     |
| PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT | 2     |
| PROPERTY DAMAGE                               | 2     |
| PEACE DISTURBANCE                             | 6     |
| PAPERS SERVED                                 | 1     |
| ORDINANCE VIOLATION                           | 4     |
| OPEN DOOR                                     | 2     |
| ODOR OF GAS                                   | 1     |
| MVA NON INJURY                                | 8     |
| MVA INJURY                                    | 2     |
| MOTORIST ASSIST                               | 2     |
| MISCELLANEOUS                                 | 70    |
| HEMORRHAGE/LACERATIONS                        | 2     |
| INVESTIGATION POLICE                          | 19    |
| INFORMATION ONLY                              | 1     |
| HEADACHE                                      | 1     |
| HARASSMENT                                    | 10    |
| CARDIAC OR RESPIRATORY ARREST/DEATH           | 1     |
| FUGITIVE ARREST                               | 2     |
| FUEL SPILL                                    | 1     |
| FRAUD   | 1     |
| FOUND PROPERTY                                | 1     |
| FIGHT   | 1     |
| FALLS   | 1     |
| EXTRA PATROL                                  | 4     |
| DOMESTIC DISTURBANCE                          | 6     |
| DISTURBANCE                                   | 15    |
| BREATHING PROBLEMS                            | 1     |
| ASSIST DFS                                    | 1     |
| CHECK WELL BEING                              | 8     |
| CHILD CUSTODY                                 | 4     |
| C AND I DRIVER                                | 4     |
| CHEST PAIN                                    | 1     |
| BURGLARY                                      | 1     |
| ASSIST FOR POLICE                             | 2     |
| ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE      | 1     |
| ANIMAL CALL                                   | 22    |
| FIRE ALARM                                    | 1     |
| ADMINISTRATION CALL                           | 1     |
| ABANDON OR OPEN 911 CALL                      | 7     |
| TRAFFIC STOP                                  | 99    |
| ALARM BURGLARY                                | 5     |
| ESCORT  | 16    |

Total: 409

### Staffing:

\*Officer Griffin Ryan submitted his resignation, to pursue a career as an accountant, for which he's been training for a while. We are pleased to announce we have re-hired Officer Kyle Weiss, who started with the department on June 25, 2019. Officer Weiss worked for the department in 2013, and did a fantastic job.

**Training:**

\*We're completing our mandatory continuing education classes online.

**Meetings attended:**

\*I attended 2 Board of Aldermen meetings in May.

**Facility:**

\*Nothing to report.

**Equipment/Maintenance:**

\*We will be making application in the 2020 budget to replace the computers and server in the police department, as they are beginning to cause significant interruptions of our day-to-day operations. The current system was installed in 2009.

**Police Radio:**

\*Our portable radios have arrived, and are in service.

**Grants:**

\*We were awarded the Ste. Genevieve County Community Foundation grant for which we applied, in the full amount to purchase the above-mentioned portable radios.

**Miscellaneous:**

\*Nothing to report.



## **OPERATIONS REPORT – Ste. Genevieve**

**May 2019**

### **Water Treatment Plant**

- Repaired a valve that is used for the lime removal process.
- Cleaning of the vinyl fence continues
- Staff replaced the screen on the overflow pipe for the onsite tank.
- Spoke with MicroComm about the additional equipment for the scada system, which will add the new tower to the computer system.
- Staff cleaned out the rear shed at the water plant..

### **Waste Water Treatment**

- Precautions were taken due to the rising waters. All equipment that was mobile was removed from the plant and relocated temporarily to the water plant
- The UV system has been ordered and will be delivered by the end of August. .
- Prices were obtained for the iDexx machine and related equipment. We will  
Seeking approval for purchase in the near future.
- Staff continues to spray for weeds and maintain the grounds. .
- Staff completed a round of routine maintenance at the wastewater plant.



**OPERATIONS REPORT – Ste. Genevieve**

**Treatment**

**WASTEWATER PLANT EFFLUENT QUALITY**

|                 | BOD<br>Mg/l | TSS<br>mg/l | pH   | E. coli forming<br>Colonies/100 ml |
|-----------------|-------------|-------------|------|------------------------------------|
| Monthly Average | 3.0         | 3.4         | 7.44 | 21                                 |
| Peak Day        | 6.4         | 5.2         | 7.62 | 65                                 |
| Percent Removal | 97.2%       | 95.3%       |      |                                    |

**NPDES EFFLUENT LIMITATIONS**

|                 | BOD<br>Mg/l | TSS<br>mg/l | pH      | E coli forming<br>Colonies/100 ml |
|-----------------|-------------|-------------|---------|-----------------------------------|
| Monthly Average | 30          | 30          | 6.5-9.0 | 206                               |
| Weekly Average  | 45          | 45          |         | 1030                              |

**AMMONIA MONTHLY LEVELS**

|                 | <u>Ammonia as Nitrogen</u> |
|-----------------|----------------------------|
| Daily Maximum   | .02                        |
| Monthly Average | .02                        |

**AMMONIA LIMITATIONS**

|                 | <u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>)<br/>Ammonia as Nitrogen</u> | <u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>)<br/>Ammonia as Nitrogen</u> |
|-----------------|---|---|
| Daily Maximum   | 4.2   | 11.8  |
| Monthly Average | 1.5   | 2.6   |





## **OPERATIONS REPORT – Ste. Genevieve**

### **PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow 2.69 MG- May 4, 2019

Daily Maximum loading 438lbs. – May 16th, 2019

### **Collection/Distribution**

#### **Collections**

- Staff performed routine jetting of 3500ft of sewer mains.
- Community center lift station was down for a period of time due to a power failure on Citizens Electric side.
- Virginia Street lift station was shut down and inspected after an automated call out for a clogged pump.
- The Omni site dialer was installed at the Industrial park lift station.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### **Distribution**

- Pointe Base tank received its scheduled cleanout and inspection.
- We completed the 12" line installation that will be used for filling the new tower located on Progress Parkway.
- New tower passed all test and was put into service. The tower is working as designed.
- Discolored water in the ST. Jude area was cause for an unscheduled flushing of the subdivision.
- Staff replaced a variety of valves and meter pits throughout the system.
- Staff put together a plan for hydrant flushing for next month.
- We have begun the early stages of adding the distribution system to the GIS mapping-continued

#### **Customer Service**

- Staff performed 96 line locates
- Staff performed 83 work orders
- Staff performed 22 disconnects for non-payment.
- There were 4.5 loads of lime purchased



## **OPERATIONS REPORT – Ste. Genevieve**

### **Project Updates**

- The water tower is complete including the painting and installation of the water line. And is in service. We are currently waiting for the new fence and Scada system to be installed.

### **Safety**

- Staff was trained on the hazards of Arc Flash and the use of proper PPE.
- All staff reviewed a safe driving module

### **Regulatory**

- All testing and reports were submitted on time.

### **Training**

- First Aid and CPR training will be rescheduled for a later date.

### **Concerns for the Month**

- Rising waters interfering with the outfalls

### **Positive for the Month**

- The new Tower is in use.



**June 2019**

**Ste. Genevieve Tourism**

Guests and Group Tours – The month of May (actually April too) was the highest recorded guest count in the last six years – topping out at 3,684 vs 3,579 last year. That figure includes leisure travelers as well as tour group counts. Our three largest out of state markets (based on guest registry responses) were Illinois, Iowa and Wisconsin in the period January – May 2019. Our largest in-state market in the same period was the St. Louis metro area.

Travel writer and visit by Tim Good from the National Park Service – target date of establishment is still fall. Travel writer was working on an article for USA Today, hope to time it a month prior to the opening date.

Impact of Flooding and excessive rains – Despite that June numbers have been down across the board, we had an excellent turnout for French Heritage Festival on June 8. Hosted the Director of the Quebec Consular Office: He and his colleagues were very impressed with Ste. Genevieve and we hope to continue a dialog.

As you saw in the Herald this week, the 573 Chalk Art Festival was moved to Saturday July 27 due to forecasts. The last time this event was in SG was 2010. Many spin off activities are planned including Storybook Princesses, children's chalk art squares, karaoke contests for all ages, cake walks, a rock stacking contest, live music and of course – artists creating works of art with pastel chalks!

Other – if the River permits, we will have our first visit by the American Queen passengers on July 6<sup>th</sup>. They disembark at Chester for the grand tour of Ste. Genevieve. We hope they will be able to keep this date.

Notes about New businesses and River Rapids Waterpark

June 28 Art Walk

July 4 activities

July 10 Moonlight Madness - shops

# Welcome Center Calls

